



# Waste separation in the office

## Residual Waste



Tissues, Photos,  
Organic waste,  
Sweepings,  
Glass (except glass  
packaging),  
Bulbs/halogen spotlight,  
Porcelain, Dirty paper



Batteries, LED,  
Energy-saving bulbs,  
Electrical appliances,  
CDs, DVDs

## Paper



Printing paper,  
Cardboard,  
Post-Its,  
Newspapers,  
Journals,  
Brochures



Tissues,  
Takeaway cups,  
Dirty/fatty paper,  
Photos

## Glass



Glass containers:  
Bottles,  
Screw top jars,  
White and coloured  
glass



Porcelain, Tumblers,  
Flat glass and  
laboratory glassware,  
Returnable bottles

## Recyclables

packaging and other plastics, metals,  
composites



Cans (tin, aluminum),  
Beverage cartons,  
Foil, Styrofoam,  
Highlighters, Biro,  
Coffee cups,  
Single-use tableware,  
Takeaway cups



Ink/toner cartridges,  
CDs, DVDs,  
Electrical appliances,  
Returnable bottles

## Separate Collection:

**Ink and toner cartridges:** Return to supplier for refill and re-use  
**Energy-saving bulbs, LED and luminescent tubes :** Collection point at building KF Mr. Fischer, Tel. -22857

**Electrical appliances:** Collection point for smaller amounts at buildings (Tel.): A (-25316), EB (-22684), E-N (-78965), EW (-22051), F (-21366), KT (-24614), PC (-22180) and more

**Batteries:** Collecting boxes at MA (foyer), TEL, TIB (Porter) or at the shops  
**CDs / DVDs:** Collected at SDU in building CAR



Problems with the  
**cleaning company:**  
Team IV A



Problems with the  
**waste collection:**  
Team IV C



**Bins, stickers,  
coloured bin bags:**  
Sanitation-depot



**Consulting**  
in all waste concerns:  
SDU

IVA42, Tel. -25248, [Marina.Diesener@tu-berlin.de](mailto:Marina.Diesener@tu-berlin.de)  
IVA41, Tel. -22953, [Volker.Ihlow@tu-berlin.de](mailto:Volker.Ihlow@tu-berlin.de)

IVC4, Tel. -25123,  
[Brigitte.Mikolaiczky@tu-berlin.de](mailto:Brigitte.Mikolaiczky@tu-berlin.de)

Building EW, Room EW001 ("Hygienelager")  
[hygienelager@facilities.tu-berlin.de](mailto:hygienelager@facilities.tu-berlin.de), Tel: -21040  
Order Form: [www.tu-berlin.de/?152100](http://www.tu-berlin.de/?152100)

Waste manager SDU 21, Tel. -21467,  
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